

Pet Owners Checklist for Shipping Health Certificate(s) to USDA Endorsement Office

**You must include this checklist with other essential documents identified below
when submitting your health certificate(s) for endorsement.**

FAILURE TO PROVIDE ALL REQUIRED DOCUMENTATION MAY DELAY ENDORSEMENT

| PET OWNER/EXPORTER'S INFORMATION | |
|--|--|
| Name: | |
| Telephone number(s): | |
| Email address: | |
| Date of departure from the United States: | |
| Destination country: | |
| USDA ACCREDITED VETERINARIAN'S INFORMATION | |
| Name: | |
| Clinic Name: | |
| Telephone number(s): | |
| Email address: | |

| CHECKLIST | |
|--------------------------|--|
| <input type="checkbox"/> | Health Certificate(s). <i>Make sure the Health Certificate is signed and dated by the USDA Accredited Veterinarian and it includes the country of destination in the Consignee section.</i> |
| <input type="checkbox"/> | Rabies Vaccination Certificate <i>(if applicable to country requirements).</i> <i>If rabies vaccination information (e.g., date of vaccination, date of expiration of vaccination, rabies vaccine brand name and/or manufacturer, or serial number) is recorded on the export health certificate, make sure it matches the rabies vaccination certificate's information.</i> |
| <input type="checkbox"/> | Rabies Titer Laboratory Report <i>(if applicable to country requirements).</i> |
| <input type="checkbox"/> | Other Required Test Results <i>(if applicable to country requirements).</i> |
| <input type="checkbox"/> | Import permit <i>(if applicable to country requirements).</i> |
| <input type="checkbox"/> | Payment Enclosed. <i>Either USDA APHIS User Fee Credit Account, check/money order payable to "USDA," or Credit Card Information Sheet. Checks must contain the payer's name and mailing address.</i> |
| <input type="checkbox"/> | Prepaid Express Return Label <i>(e.g., FedEx, UPS)*</i> <i>Make sure to keep a record of the return tracking number. USDA cannot provide this information on an individual basis.</i> *VERY IMPORTANT: YOUR NAME AND ADDRESS SHOULD APPEAR IN BOTH THE TO AND FROM BLOCK OF THE RETURN LABEL. <i>The USDA address should not appear anywhere on your return label. The return label must be prepaid. We cannot accept a shipping label with your credit card information listed as the payment method.</i> |
| <input type="checkbox"/> | Date of departure from the U.S. is provided above. |
| <input type="checkbox"/> | Email addresses of both the Owner/Exporter and Veterinarian are provided above. <i>By providing this information, you ensure we can immediately notify all involved parties of any problems with the health certificate(s).</i> |